



Carleton Place Public Library

Policy Type: **Bylaws**

Policy Number: **BL - 04**

Policy Title: **Amendment of Bylaws**

Initial Policy Approval Date: October 21, 2015

Last Review/Revision Date: June 2022

Year of next review: 2026

Bylaws are the fundamental governing rules of the library board. The purpose of this bylaw is to state the conditions under which bylaws are amended.

1. Bylaws may be amended in response to legislation or when circumstances change.
2. At a board meeting any member can propose a review or an amendment of a bylaw.
3. All members of the library board will receive notice and draft of proposed changes prior to the next board meeting at which a motion for amendment may be tabled.
4. A motion to add, amend or remove a bylaw shall require a majority vote of at least two thirds of the members in order to be carried.

Related Documents

Carleton Place Public Library Board. ***BL 05 - Meetings of the Board Section 2 (6) a***